

MAKE IT EASY FOR EMPLOYERS TO FIND YOU

Make sure you complete your profile so employers can find you and reach out to you. Employers can search for you by major, skills, keyword, and county.

DID YOU OPT INTO TEXT NOTIFICATIONS?

Stay on top of new opportunities by opting in to receive text message alerts whenever internships are added to your saved searches. Make sure your phone number is saved to your profile and click *Opt In*. Then complete and save an internship search.

You will receive a maximum of one text per day. You can opt out of the text message alerts at any time by texting "Stop."

EMPLOYERS CAN'T SEE YOUR PROFILE IF YOUR ACCOUNT IS INACTIVE!

After six months of inactivity, your profile won't be visible to employers. You can reactivate your account simply by **logging in**. (And while you're logged in, go ahead and update your skills!)

I APPLIED FOR AN INTERNSHIP. WHEN DO I HEAR BACK FROM THE EMPLOYER?

The hiring process can take weeks, so be patient. Continue to apply to other internships while you wait. Understand that some employers receive thousands of applicants for one position, so unfortunately they sometimes do not contact applicants. If you haven't heard anything in a couple weeks, you may contact the employer and politely ask for an update. If the outcome isn't what you were hoping for, don't give up. Keep searching for and applying to internships on Missouri Intern Connect. New internships are being added all year round!

FROM THE BLOG:

IMPROVING YOUR SOFT SKILLS: 8 TIPS FOR INTERNS

While "hard skills" refer to technical expertise — like how to use Microsoft Office or repair a car — "soft skills" refer to your work ethic and professionalism, such as being responsible, on time, and so on. Luckily for you, an internship is the perfect place to put your soft skills to the test. **Here** are some habits to cultivate and some helpful phrases to try out as an intern to help get your soft skills in great shape!

CONFUSED AT YOUR INTERNSHIP? A QUICK GUIDE TO ASKING QUESTIONS IN A PROFESSIONAL SETTING

Interning in a brand-new environment can be a bit bewildering! However, rest assured that the old adage is true: There is no such thing as a dumb question! Asking questions doesn't make you look ignorant — rather, it shows your supervisor that you are committed to truly understanding the topic or project at hand. That said, **here** are some practical tips and phrases for navigating questions in a manner that will help you sound like the smart professional you are.



Partners:

